

Housing Authority of the City of Ansonia

Meeting Minutes

Wednesday – March 27, 2024

The regular meeting of the Housing Authority of the City of Ansonia was called to order at **5:30 PM on March 27, 2024**, by Chairman, Lorie Vaccaro via Zoom.

Roll Call by Interim Director, Jared Heon: Lorie Vaccaro – Chairman, Brian Laskey- Vice Chairman, Kim'mula Eason- Commissioner, Fred Sardo- Commissioner.

Ralphine Siggars- Commissioner will be late. Arrived at 5:50 PM.

Chairman Vaccaro asked for the minutes to be reviewed and approved.

- **Motion to approve the minutes of the February 28, 2024 Regular Meeting of the Board of Commissioners.**

Motion by Commissioner, Kim'mula Eason. **Second** by Vice Chairman, Brian Laskey. **All in favor.** Motion passes unanimously.

Additions, deletions, or corrections to the agenda:

There was a typographic error, under New Business Item 11., should have been under Executive Session so that the Board can discuss this Resolution first. This would be added as 10. B and any action taken will be 11. B.

- Motion to add item 11. B to item 10. B, (Resolution 2024-04 revising Hours of Work MOU and Personnel Policy update) to discuss in Executive Session. Also adding take action under item 11. B.

Motion by Commissioner, Fred Sardo. **Second** by Vice Chairman, Brian Laskey. **All in favor.** Motion passes unanimously.

Public Session:

Chairman Vaccaro opened the public session.

Chairman Vaccaro asked three times if anyone from the public wishes to address the Ansonia Housing Authority Board of Commissioners. Hearing none, the Public Session was closed.

Review of Financial Statements:

Director Heon stated that the Fee Account, Mr. Tim Sandor will be attending the April or May Board of Commissioners meeting to meet and update the entire Board.

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Interim Director Heon gave a brief update on the financials, see attached.

- **Motion to accept the Financials.**

Motion by Commissioner, Fred Sardo. **Second** by Vice Chairman, Brian Laskey. **All in Favor.**
Motion passes unanimously.

Monthly Reports:

Interim Executive Director, Director Heon explained his reports will be combined. He presented the Executive Director report as well as the reports of the Public Housing, Maintenance, Facilities & Modernization.

- **Motion to accept the Director Reports.**

Motion by Commissioner, Kim'mula Eason. **Second** by Vice Chairman, Brian Laskey. **All in Favor.**
Motion passes unanimously.

*All reports presented will be on file with the filing of the minutes of the Ansonia Housing Authority for
March 27, 2024.

Report of Committees: None.

Unfinished Business: None.



Executive Session:

- **Motion to first go into Executive Session to discuss the Executive Director position. Then to invite Jared Heon and possibly Tanya Guagenti, Union President to discuss Resolution 2024-04.**

Motion by Vice Chairman, Brian Laskey. **Second** by Commissioner, Fred Sardo.
All in Favor. Motion passes unanimously.

The Board of Commissioners came out of Executive Session.

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New Business:

- **Motion to promote Jared Heon to Executive Director of the Ansonia Housing Authority and empower the Chairman, Lorie Vaccaro and the Vice Chairman, Brain Laskey to enter into a contract with Mr. Heon.**

Motion by Commissioner, Fred Sardo. **Second** by Commissioner, Ralphine Siggars.
All in Favor. Motion passes unanimously.

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Resolution 2024-04

**RESOLUTION ADOPTING THE REVISED STANDARD SCHEDULE OF THE
PERSONNEL, CONDUCT AND OPERATIONS POLICY OF THE HOUSING
AUTHORITY OF THE CITY OF ANSONIA DATED SEPTEMBER 26th, 2018**

WHEREAS, Ansonia Housing Authority (AHA) was established on October 18, 1948, to operate and administer low-rent housing for the purpose of providing decent, safe, and sanitary dwellings for low-income families; and

WHEREAS, all employees of AHA have a responsibility to support its mission while helping to create and support a highly professional and respectful work environment; and

WHEREAS, AHA continually evaluates areas for professional improvement and operational improvements from time to time; and

WHEREAS, to increase productivity and availability of the staff, the working hours for the clerical and administrative employees of the Housing Authority of the City of Ansonia shall be modified to attain such goal.

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NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ANSONIA THAT:

1. The revised Standard Working Hours of the Personnel, Conduct and Operations Policy dated September 26th, 2018, and the AFSCME 1303-237 Article VII, (Memorandum of Understanding), is hereby approved and adopted by the Housing Authority of the City of Ansonia.
2. The Executive Director is authorized to execute the documents.
3. This Resolution shall take effect April 1st, 2024.

AYES

NAYS

ABSTENTIONS

ABSENT

Signed by: _____
Jared Heon
Executive Director (Interim)

Date

- Motion to authorize the revising of the Hours of Work, Memorandum of Understanding with AFSCME 1303-237 and personnel Policy update.

Motion by Vice Chairman, Brian Laskey. **Second** by Commissioner, Fred Sardo.
All in Favor. Motion passes unanimously.

Chairman Vaccaro asked for a motion to allow him to speak with the Housing Authority’s attorney regarding changing the meetings scheduled time to 6:00 PM instead of 5:30 PM.

- Motion to investigate changing the time of the Board of Commissioners meeting.

Motion by Commissioner, Kim’mula Eason. **Second** by Vice Chairman, Brain Laskey.
All in Favor. Motion passes unanimously.



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- **Motion to adjourn at 6:59 PM.**

Motion by Commissioner, Fred Sardo. **Second** by Commissioner, Ralphine Siggars.
All in Favor. Motion passes unanimously.



***Please see attached reports.**

***These minutes are subject to the approval of the Housing Authority of the City of Ansonia at their next scheduled meeting.**