

# Housing Authority of the City of Ansonia

## Meeting Minutes

### Wednesday – February 28, 2024

The regular meeting of the Housing Authority of the City of Ansonia was called to order at **5:34 PM on February 28, 2024**, by Chairman, Lorie Vaccaro via Zoom.

**Roll Call by Deputy Director, Jared Heon:** Lorie Vaccaro – Chairman, Brian Laskey- Vice Chairman, Kim'mula Eason- Commissioner, Fred Sardo- Commissioner.

Ralphine Siggars- Commissioner will be late.

Chairman Vaccaro asked for the minutes to be reviewed and approved.

- **Motion to approve the minutes of the January 24, 2024 Regular Meeting and the February 1, 2024 Special Meeting of the Board of Commissioners.**

**Motion** by Vice Chairman, Brian Laskey. **Second** by Commissioner, Fred Sardo. Motion passes unanimously.

**Additions, deletions, or corrections to the agenda:** None.

#### **Public Session:**

Chairman Vaccaro opened the public session.

Chairman Vaccaro asked three times if anyone from the public wishes to address the Ansonia Housing Authority Board of Commissioners. Hearing none, the Public Session was closed.

#### **Review of Financial Statements:**

Deputy Director Heon gave a brief update on the financials, see attached.

- **Motion to accept the Financials.**

**Motion** by Commissioner, Kim'mula Eason. **Second** by Commissioner, Fred Sardo. **All in Favor.** Motion passes unanimously.

#### **Monthly Reports:**

**Executive Director,** Director Nakano is excused, however, he did give his report to Mr. Heon to present.

- **Motion to accept the Director Report.**

**Housing Authority of the City of Ansonia**  
**Meeting Minutes**  
**Wednesday – February 28, 2024**

**Motion** by Vice Chairman, Brian Laskey. **Second** by Commissioner, Fred Sardo. **All in Favor.**  
Motion passes unanimously.

**HUD Calendar Update**, Lisa Thompson updated the monthly report.

- **Motion to accept the HUD Calendar Report.**

**Motion** by Vice Chairman, Brian Laskey. **Second** by Commissioner, Kim'mula Eason. **All in Favor.**  
Motion passes unanimously.

**Director of Public Housing, Maintenance, Facilities & Modernization Report**, Jared Heon presented his monthly report, see attached.

A brief discussion was held.

Chairman Vaccaro thanked Mr. Heon for all his hard work. It is very much appreciated.

Chairman Vaccaro asked if anyone had any other questions. Hearing none, motion was made.

- **Motion to accept the Public Housing Report.**

**Motion** by Commissioner, Fred Sardo. **Second** by Vice Chairman, Brian Laskey. **All in Favor.**  
Motion passes unanimously.

\*All reports presented will be on file with the filing of the minutes of the Ansonia Housing Authority for  
February 28, 2024.

**Report of Committees:** None.

**Unfinished Business:** None.



**Executive Session:**

**The Board went into Executive Session at 6:05 pm.**

- **Motion to go into Executive Session to discuss a personnel matter, inviting Mr. Heon.**

**Housing Authority of the City of Ansonia**  
**Meeting Minutes**  
**Wednesday – February 28, 2024**

**Motion** by Vice Chairman, Brian Laskey. **Second** by Commissioner, Kim'mula Eason.  
**All in Favor.** Motion passes unanimously.

The Board of Commissioners came out of Executive Session at 6:13 pm.

- **Motion to come out of Executive Session.**

**Motion** by Vice Chairman, Brian Laskey. **Second** by Commissioner, Kim'mula Eason.  
**All in Favor.** Motion passes unanimously.



**New Business:**

Chairman Vaccaro stated the reason for the Executive Session was to discuss with the Board the resignation letter he received from the Executive Director, Steven Nakano.

He then read the letter for the record.

- **Motion to accept the resignation letter from Steven Nakano effective March 4, 2024.**

**Motion** by Commissioner, Kim'mula Eason. **Second** by Vice Chairman, Brian Laskey.  
**All in Favor.** Motion passes unanimously.

Chairman Vaccaro would like to thank Mr. Nakano for everything he has done for the Housing Authority during his tenure as the Executive Director and would like to wish him the best going forward in all his endeavors.



Vice Chairman Laskey would like to make a motion.

- **Motion to appoint Jared Heon as Interim Executive Director effective immediately.**

**Motion** by Vice Chairman, Brian Laskey. **Second** by Commissioner Ralphine Siggars.  
**All in Favor.** Motion passes unanimously.

Director Heon stated that Mr. Nakano has been a big help to him, and he wishes him the best of luck.

Commissioner Siggars asked the Board to consider starting the Board meetings at 6:00 pm instead of 5:30 pm.

**Housing Authority of the City of Ansonia**  
**Meeting Minutes**  
**Wednesday – February 28, 2024**

---

- **Motion to adjourn.**

**Motion** by Commissioner, Fred Sardo. **Second** by Commissioner, Kim'mula Eason.  
**All in Favor.** Motion passes unanimously.

---

**\*Please see attached reports.**

**\*These minutes are subject to the approval of the Housing Authority of the City of Ansonia at their next scheduled meeting.**