

**Housing Authority of the City of Ansonia**  
**Minutes**  
**Wednesday May 3, 2017**  
**Special Meeting**

The *Special Meeting* of the Housing Authority of the City of Ansonia was called to order by Chairman, James Prestiano at the main office located at 36 Main St., Ansonia, CT.

**Pledge of Allegiance.**

**Roll Call:** James Prestiano - Chairman, Wilson Lopez-Vice Chairman, Samuel Levey-Commissioner, Joseph Pinto- Commissioner, Matthew Scarpa- Commissioner.

**Public Session:**

Chairman James Prestiano opened the public session.

Mr. Prestiano asked three times if anyone from the public wishes to address the Ansonia Board of Commissioners. Hearing none the public session was closed.

**New Business:**

The Job Posting for the vacant position of Executive Director was reviewed. A few minor changes were made.

- **Motion was made to approve the Executive Director job description posting notice as amended.**

**Motion** by Commissioner, Joseph Pinto. **Second** by Vice Chairman, Wilson Lopez.  
**All in Favor.** Motion passes unanimously.

Ms. Mobilio stated that she will post the position with Conn Nahro, PHADA and CLPHA which would be free. There would be a fee of approximately \$300.00 associated with posting it with National Nahro.

- **Motion was made to approve up to \$500.00 for advertising for the position of Executive Director.**

**Motion** by Commissioner, Matthew Scarpa. **Second** by Commissioner, Sam Levey.  
**All in Favor.** Motion passes unanimously.

Chairman Prestiano specified that the position must be posted internally for seven days. Vice Chairman Lopez recommended posting it externally for three weeks.

- **Motion was made to post the job listing externally for three weeks starting May 12, 2017.**

**Motion** by Commissioner, Matthew Scarpa. **Second** by Vice Chairman, Wilson Lopez.  
**All in Favor**. Motion passes unanimously.

There was discussion as to the process for interviewing and hiring candidates.

- **Motion to distribute all resumes to the Commissioners, let the Commissioners pick two or three of their top candidates that they would like interviewed. Have the Chairman and one appointee from the Commission appointed by the Chairman conduct phone interviews, then narrow that to three or four candidates to be interviewed in person by the entire Board of Commissioners.**

**Motion** by Commissioner, Joseph Pinto. **Second** by Commissioner, Matthew Scarpa.  
**All in Favor**. Motion passes unanimously.

- **Motion to hold the position of Compliance Coordinator open for Carol Mobilio to return at the completion of her services as Interim Executive Director.**

**Motion** by Commissioner, Joseph Pinto. **Second** by Commissioner, Samuel Levey.  
**All in favor**. Motion passes unanimously.

There was another discussion regarding the temporary increase in salary for Carol Mobilio for her additional services as Interim Executive Director.

- **Motion to increase Ms. Mobilio's salary to \$15,000.00 annually for the Interim Executive Director until the position is filled permanently, retroactive from Thursday, April 27, 2017.**

**Motion** by Commissioner, Matthew Scarpa. **Second** by Commissioner, Joseph Pinto.  
**All in favor**. Motion passes unanimously.

The last item reviewed was to reopen the bidding process for agency general counsel.

Commissioner Pinto stated that because there have been significant changes in the Board of Commissioners, as well as potential change in leadership (Executive Director), this might entice other attorneys to bid on the services. There is a provision in the current contract that allows the agency to give a ten-day notice.

- Motion to go back out to bid for agency general counsel.

**Motion** by Commissioner, Joseph Pinto. **Second** by Vice Chairman, Wilson Lopez. **All in favor**. Motion passes unanimously.

**Adjournment:**

- **Motion to adjourn at 6:35 PM.**

**Motion** by Commissioner, Joseph Pinto. **Second** by Vice Chairman, Wilson Lopez. **All in Favor**. Motion passes unanimously.

**\*These minutes are subject to the approval of the Housing Authority of the City of Ansonia at their next scheduled meeting.**